

Adult Education Ministry Group

Membership: Chair, Chair-Elect, and at least 3 voting group members.

Purpose: To provide Christian education and spiritual growth opportunities for all adults.

Duties:

- Assess the current educational offerings, spiritual needs and available resources to create new opportunities and strengthen existing ones.
- Evaluate and select literature used during the Sunday morning classes, Wednesday evening classes, and other educational opportunities.
- Work with the Associate Pastor to recommend and assist with the selection of teachers, small group leaders, and other spiritual instructors.
- Work with the Associate Pastor to provide quarterly enrichment and yearly orientation, training, and feedback for teachers, small group leaders, and other spiritual instructors.
- Make necessary recommendations to the Associate Pastor for the annual church budget.
- Work with the Associate Pastor to allocate building space for the adult educational program.
- Oversee the purchase, use, and storage of resources for adult education.
- Assist the Associate Pastor in the production and distribution of communications and publications including a quarterly brochure of educational opportunities.
- Bi-monthly report provided by the chair of the Ministry Group.
- Provide weekly statistics of Bible study attendance to the church body.

Meetings: Monthly or Bi-Monthly meetings are required.

Reporting: Written reports will be turned in to Team Leaders bi-monthly. Recommendations for action will be submitted to the Team Leader one week prior to the Ministry Council meeting.